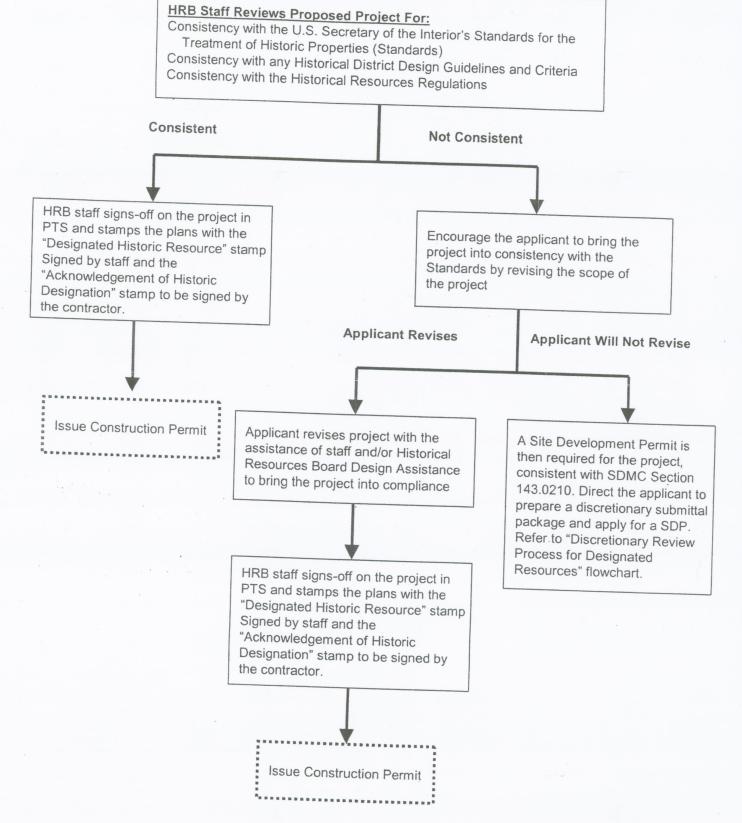
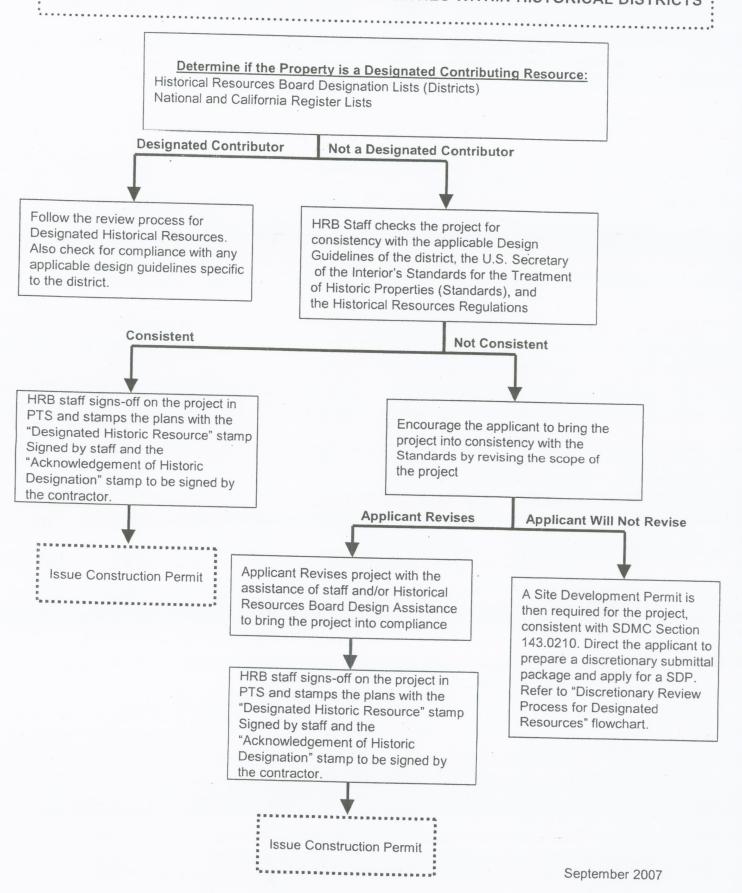
### MINISTERIAL REVIEW PROCESS FOR BUILDINGS AT LEAST 45 YEARS OLD (NO PRIOR DISCRETIONARY PERMIT) EAS staff reviews the photos, Assessor's Building Records, the project plans, and all available resources to determine whether or not a historical report is required. The determination is made within 10 (ten) business days. The structure is The structure is potentially historic and the The structure is found not potentially historic and the proposed project is not consistent with the U.S. to be historic proposed project is Secretary of the Interior's Standards for the Treatment consistent with the U.S. of Historic Properties (Standards). Secretary of the Interior's Standards for the No historical report Treatment of Historic required. EAS staff enters Properties (Standards). an issue comment that the A historical report is required. EAS staff enters a pts structure is not historic comment that a report is required. PM creates a and a historical report is "Plan-Historic" review cycle. Applicant is notified. No historical report not required. required. EAS staff enters a pts comment that a report is not required Issue construction permit for this project only. Report is submitted by applicant to DSD Project Submittal and is reviewed by HRB staff to determine Issue construction permit: whether or not the property is eligible for designation. Not Eligible Eligible HRB staff enters a pts At this point the applicant may be allowed to bring comment that the structure the project into consistency with the Standards is not historic. working with HRB staff. Applicant Revises Project **Applicant Does Not Revise Project** Issue construction permit Forward to the HRB for designation consideration Not Designated Designated Once project has been Does Not Revise Revises Appeal revised to meet the HRB staff Standards, HRB enters a pts Applicant staff enters a pts comment Applicant may HRB Staff directs comment may revise that the project has appeal designation applicant to process project and that the been revised to be to City Council structure is not a SDP. resubmit. consistent with the Refer to "Discretionary historic. Refer to Standards Review Process for "Review of Designation Designation Designated Resources" Designated overturned. Resources" upheld Issue construction permit Issue Issue for process. construction Construction permit permit September 2007

#### DISCRETIONARY REVIEW PROCESS FOR BUILDINGS AT LEAST 45 YEARS OLD A project requiring discretionary entitlements for reasons other than impacts to historic resources is submitted to DSD As part of their environmental review, EAS staff reviews the photos, Assessor's Building Records, the project plans, and all available resources and makes one of three possible findings. The structure is potentially The structure is found not The structure is potentially historic and the historic and the proposed to be historic proposed project is not consistent with the U.S. project is consistent with Secretary of the Interior's Standards for the Treatment the U.S. Secretary of the of Historic Properties (Standards). Interior's Standards for the No historical report Treatment of Historic required. EAS staff enters Properties (Standards). A pts comment that the structure is not historic A historical report is required. EAS staff enters a pts and a historical report is comment that a report is required. A "Plan-Historic" review for the next review cycle is created. not required. No historical report Applicant is notified through the assessment letter. required. EAS staff enters A pts comment that a report is not required for Proceed with original this project only. permit application Report is submitted by applicant to DSD Project Submittal and is reviewed by HRB staff to determine Proceed with original whether or not the property is eligible for designation. permit application Not Eligible Eligible HRB staff enters an issue At this point the applicant may be allowed to bring comment and a diary entry the project into consistency with the Standards stating that the structure is working with Historical Resources Board staff. not historic. **Applicant Revises Project** Applicant Won't Revise Project Proceed with original Forward to the HRB for designation consideration permit application Not Designated Designated Once project has Don't Revise Revise Appeal been revised to meet the Standards, HRB HRB staff staff enters an issue Applicant Applicant may enters an comment stating that may revise appeal designation issue comment HRB Staff directs the project has project and to City Council stating that the applicant to process been revised to be resubmit. structure is not a SDP. consistent with the Refer to historic. Refer to "Discretionary Standards. "Review of Review Process for Designation Designated Designation Designated Resources" upheld overturned. Resources" Proceed with Proceed with for process. Proceed with original original permit original permit application application application. September 2007

## MINISTERIAL REVIEW PROCESS FOR DESIGNATED HISTORICAL RESOURCES

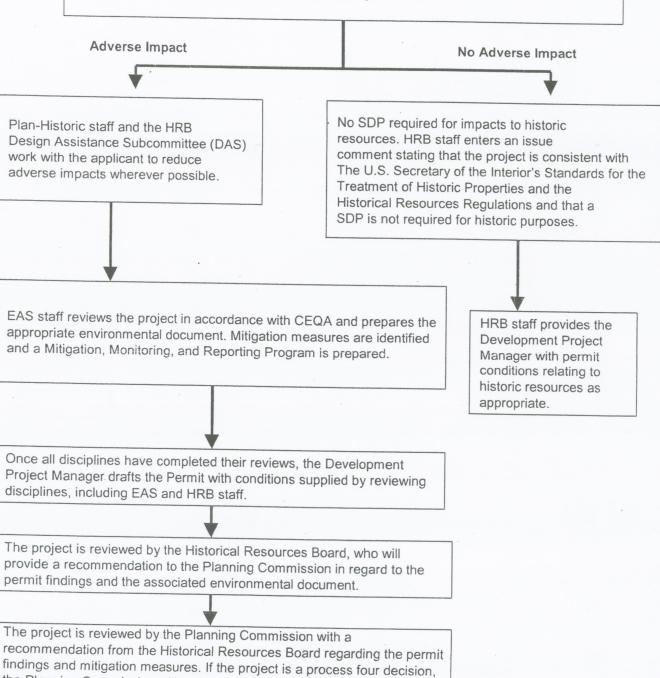


### MINISTERIAL REVIEW PROCESS FOR PROPERTIES WITHIN HISTORICAL DISTRICTS



# DISCRETIONARY REVIEW PROCESS FOR DESIGNATED HISTORICAL RESOURCES AND PROPERTIES WITHIN HISTORICAL DISTRICTS

All proposed development that would adversely impact a designated historical resource is subject to a Site Development Permit. The determination that a project would adversely impact a designated historical resource is made by HRB Staff.



the Planning Commission will make the decision, which is appealable to the City Council. If the project is a process five decision, the Planning Commission will make a recommendation to the City Council, who will

make the final decision to approve or deny the permit.